



Language and Land Based Coordinator Job Description

PURPOSE:

To promote Anishinabemowin and cultural development through the delivery of programs and services by planning events and activities with the Elders/Knowledge Keepers. Coordinate Anishinabemowin workshops/classes that will include community members of all ages in the area of Anishinabemowin and culture. This position is a full-time contract position with the possibility of renewal, and is contingent on the availability of funding.

ACCOUNTABILITY:

The Language and Land Based Coordinator will report directly to the First Nation Manager. The Language and Land Based Coordinator is responsible for the implementation of duties and responsibilities as outlined in the job description. The Language and Land Based Coordinator will work with the Minowaanigitwawin Committee to establish work plan goals and objectives. To abide by the policies and procedures of Mitaanjigamiing First Nation. To attend staff, community and general band meetings or relevant training and workshops pertaining to cultural development.

DUTIES AND RESPONSIBILITIES:

1. Language Revitalization

- Coordinate language programs: Creating or supporting immersion programs, language classes, and community workshops.
- Resource development: Producing materials like dictionaries, apps, or online tools to support language learning.
- Collaboration with elders: Working closely with fluent speakers, especially elders, to document and pass on the language.
- Cultural integration: Ensuring language is taught within the context of cultural practices and community values.

2. Land-Based Education and Practices

- Promoting land stewardship: Leading programs that teach traditional land-use practices such as hunting, fishing, and foraging.
- Cultural camps and workshops: Organizing seasonal camps or events where participants can learn skills like shelter building, fire making, or plant harvesting.
- Environmental sustainability: Incorporating Indigenous ecological knowledge in land management and conservation efforts.
- Intergenerational learning: Creating opportunities for youth to learn from elders in a natural setting.

3. Community Engagement

- Working with schools and institutions: Collaborating with educational institutions to integrate land-based and language learning into curricula.
- Building partnerships: Networking with other Indigenous communities, language experts, and cultural organizations.
- Grant writing and funding: Securing resources for programs, projects, and initiatives related to both language revitalization and land-based learning.

4. Administrative Duties

- Develop a work plan that focuses on Anishinabemowin and cultural development.
- To establish a budget that corresponds with the activities provided in the work plan.
- Must be able to plan and coordinate activities and events.
- Prepare monthly calendar of activities to distribute to the community.
- Must be able to monitor and manage program funding budgets.
- Other duties as requested.

EXPERIENCE, KNOWLEDGE & ABILITY:

- Fluency in Anishinabemowin would be an asset.
- Secondary School Diploma
- Ability to work evening and/or weekends, as the scheduled programming dictates.
- Must be able to provide reliable transportation.
- Facilitation skills.
- Previous experience in planning activities.
- Must be willing to work flexible hours as the schedule dictates.

TERMS AND CONDITIONS:

- Must provide a vulnerable sector screening that is satisfactory to Mitaanjigamiing First Nation.
- Must sign an Oath of Confidentiality, Declaration of Understanding, Conflict of Interest and Code of Conduct.